

**Turtle Lake Township Board of Audit Meeting
February 5, 2024, 19143 Lake Julia Dr. NW Bemidji, MN**

Meeting called to order at 5:00 p.m. by Chair Michelle Anderson. Also in attendance are Supervisors Leigh Sovde, Kenneth McBride, Corey Wright, Treasurer Christine Malterud, Road Supervisor/Zoning Administrator Kelly Booge, and Clerk Lynn Johnson.

Approve Agenda

Motion made by Supervisor Sovde to approve the meeting agenda. Second by Supervisor McBride. Motion carried 4-0.

Public Attendees

None

Approve Treasurer's Fiscal Year End Report

The Treasurer's receipts, disbursements, and year end bank statement balance were compared with the Clerk's year end CTAS accounting system balances.

Three receipts and three disbursements were chosen by the board for review. The examination showed that these transactions matched and both sets of records balanced with each other. Motion by Chair Anderson to approve the Treasurer's FYE report. Second by Supervisor Wright. Motion carried 4-0.

Discussion

An assessment of all township accounts took place. Review of 2023 projects, cash receipts, cash disbursements, and analysis of projected 2025 budget needs was had.

With disbursements exceeding receipts in 2023, a proposed levy amount of \$70,000.00 for the General Fund was agreed upon.

Discussion ensued on work needing to be done on township roads in addition to regular maintenance. Long range plans to repair town roads was discussed. Several roads need a significant amount of work. The cost estimates of repairing the top seven roads that need work ranges between \$32,000.00 for spot rehabilitation and \$1,050,000.00 for full reconstruction. A levy amount of \$600,000.00 for the Road & Bridge Fund was decided on.

The levy for the Fire Fund, set by the Rural Fire Association, has not changed for 2025 and remains at \$107,222.00.

The levy for the Cemetery Fund to remain at \$2,000.00.

Because the foundation of the town hall needs repair, the Building Fund levy was recommended to be set at \$50,000.00.

Motion to approve proposed levy amounts for 2025 by Chair Anderson, second by Supervisor McBride. Motion carried 4-0.

The following are the proposed levy numbers for 2025:

- General \$70,000.00
- Road & Bridge \$600,000.00
- Building \$50,000.00
- Cemetery \$2,000.00
- Fire \$107,222.00

- Total \$829,222.00

These amounts will be presented at the township annual meeting on March 14, 2023.

Adjourn

Motion made to adjourn at 6:24 by Chair Anderson, second by Supervisor McBride. Motion carried 4-0.

Approved Michelle Anderson Date 3/4/24
John Sover
[Signature]

