

**Turtle Lake Township Board of Audit Meeting
February 3, 2025, 19143 Lake Julia Dr. NW Bemidji, MN**

Meeting called to order at 5:30 p.m. by Chair Michelle Anderson. Also in attendance are Vice Chair Kenneth McBride, Supervisors, Corey Wright, Mark Haugen, Treasurer Christine Malterud, Road Supervisor/Zoning Administrator Kelly Booge, and Clerk Lynn Johnson. Supervisor Sovde was unable to attend tonight's meeting.

Public Attendees

None

Approve Agenda

Motion made by Supervisor Wright to approve the meeting agenda. Second by Supervisor Haugen. Motion carried 4-0.

Approve Treasurer's Fiscal Year End Report

The Treasurer's receipts, disbursements, and year end bank statement balance were compared with the Clerk's year end CTAS accounting system balances.

Three receipts and three disbursements were chosen by the board for review. The examination showed that these transactions matched and both sets of records balanced with each other. Motion by Chair Anderson to approve the Treasurer's FYE report. Second by Vice Chair McBride. Motion carried 4-0.

Discussion

An assessment of all township accounts took place. Review of 2024 projects, cash receipts, cash disbursements, and analysis of projected 2026 budget needs was had.

With disbursements exceeding receipts in 2024, a proposed levy amount of \$70,000.00 for the General Fund was agreed upon.

Discussion ensued on work needing to be done on township roads in addition to regular maintenance. Plans to continue investing in town roads needing repair was discussed. Several roads need major work and would deplete the road and bridge fund as it stands, even with the increase in the 2025 levy. Proposal to keep the levy at \$600,000.00 for the Road & Bridge Fund was agreed on.

The Building Fund levy was recommended to remain at \$25,000.00.

The proposed levy for the Cemetery Fund to remain at \$2,000.00.

The annual levy for the Fire Fund is set by the Rural Fire Association. For 2026 that amount is \$113,027.00. In the past, the township has not had those levy amounts prior to the Board of Audit Meeting. As a result, the levy set at prior Annual Meetings was not enough to cover the costs and now

the current balance in the Fire Fund is (\$5,579.30). To fix that deficit, a levy of \$120,000.00 was recommended.

Motion to approve proposed levy amounts for 2026 by Chair Anderson, second by Vice Chair McBride. Motion carried 4-0.

The following are the proposed levy numbers for 2026:

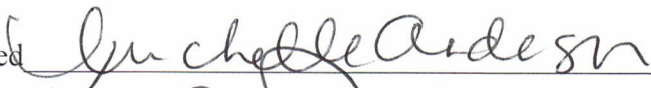
General \$70,000.00
Road & Bridge \$600,000.00
Building \$25,000.00
Cemetery \$2,000.00
Fire \$120,000.00

Total \$817,000.00

These amounts will be presented at the township annual meeting on March 11, 2025.

Adjourn

Motion made to adjourn at 6:34 by Chair Anderson, second by Vice Chair McBride. Motion carried 4-0.

Approved  Date 3/3/2025
