

Turtle Lake Township Board of Audit Meeting
February 3, 2020 held at 19143 Lake Julia Drive NW, Bemidji, Minnesota

The meeting was called to order at 6:02 PM by Chair Cynthia Haskin. In attendance were Supervisors Billy Ayers, Bill Barthelemy, Treasurer Gail Dockendorf, Zoning Administrator Kelly Booge, Clerk Catherine Wingard. Supervisor Tanja Bennett arrived at 6:15 PM. Supervisor Fulton Gallagher was not present at the meeting.

Public Attendees: Members of the public signed in were Michelle Anderson and Howard Schultz.

Approve Agenda: A motion was made by Supervisor Billy Ayers to approve the proposed agenda, second by Supervisor Bill Barthelemy. Motion carried unanimously 3-0.

Approve Treasurer's Fiscal Year End Report: Treasurer Gail Dockendorf presented and discussed the year end reports. The treasurer's year-end balance of \$321,107.78 matched with the clerk's year-end balance and the First National Bank Bemidji 12/31/2019 statement. Each individual ending fund balance was reviewed and discussed.

Board members then selected and compared 3 receipts and 3 disbursements from both the treasurer's year-end balance summary and the clerk's year-end reports generated by the CTAS program.

Motion made by Supervisor Ayers to approve the treasurer's Fiscal Year End Reports, second by Supervisor Barthelemy. Motion carried unanimously 3-0.

Review Fund Balances and Determination of Proposed 2021 Levy:

The board reviewed the 2020 Levy numbers as well as previous years. Developing a 5 Year Plan with consistent criteria and standardization of road improvement projects was discussed and as well as the need to determine the recording and registration status of all township roads.

Supervisor Ayers, who represents the township for the Bemidji Rural Fire Association, spoke regarding the recent BRFA annual meeting and anticipated township portion of their levy.

Anticipated need for the building and cemetery funds were also discussed.

